



PANCHSHEEL PUBLIC SCHOOL

10+2 Senior Secondary School (Affiliated & Recognized by CBSE)

Jaitpur, Badarpur, New Delhi-44

MIDTERM EXAM

SESSION 2023-24

Time: 3 hours Subject: Business studies Class: XII Date: M. Marks: 60

-----**General Instructions :**

- (I) All questions are compulsory to attempt.
 - (II) Question no 1 to 13 carries 1 mark each.
 - (III) Question no.14 to 16 carries 3 marks each.
 - (IV) Question no. 17 to 21 carries 4 marks each.
 - (V) Question no. 22 to 24 carries 6 marks each.
1. Coordination is
 - (a) A function of management.
 - (b) An essence of management
 - (c) Part of management.
 - (d) None of the above
 2. Mr Lalit Sharma is working in a MNC as a chief operating officer. At what level of management is he working ?
 - (a) Middle level of management.
 - (b) Top level of management
 - (c) Lower level of management.
 - (d) None of these
 3. Administrative principles were given by
 - (a) FW Taylor.
 - (b) Henry Fayol.
 - (c) Abraham Maslow
 - (d) WW Taylor
 4. Creating a website and selling online is related to
 - (a) Social Environment.
 - (b) Political Environment
 - (c) Economic Environment.
 - (d) Technological Environment
 5. Which of the following is an example of social environment?
 - (a) Money supply in the economy.
 - (b) Consumer protection act
 - (c) The constitution of the country.
 - (d) Composition of family
 6. Planning is the
 - (a) Primary/First function of management
 - (b) Last function of management
 - (c) Both (a) and (b)
 - (d) None of the above
 7. Rahim wanted to start with a stationary app. to help students of schools and colleges to provide stationary to them. He felt that students were not able to get the needed stationary easily and hence wanted to provide the stationary directly to students in the school. He list out the various ways of setting up this business and finally selected the best ways of setting up this business and finally selected the best ways to set up this business is by developing an app. Suggest what should be the next step of him.
 - (a) Developing premises
 - (b) Identifying the alternative course of action
 - (c) Implementation of plan
 - (d) Follow up action
 8. Which of the following is not an element of delegation?
 - (a) Accountability.
 - (b) Authority
 - (c) Responsibility.
 - (d) Informal Organisation
 9. Span of management refers to
 - (a) Number of manager
 - (b) Length of term for which a manager is appointed
 - (c) Number of subordinates under a superior
 - (d) Number of members in top management
 10. Staffing is a part of

- (a) Marketing Management. (b) Financial management
(c) Human Resources management. (d) None of the above

11. Which of the following is not an element of communication process

- (a) Decoding (b) Grapevine. (c) Channel. (d) Receiver

12. Controlling and Planning are

- (a) Independent functions. (b). Interdependent functions
(c) Both (a) and (b). (d) None of the above

13. Management by exception refers to:

- (a) Controlling significant deviations
(b) Focus on key result areas
(c) Check on each and every activity
(d) Keep a control on everything

14 Explain the following principles of management given by Fayol:

- (a) Unity of direction. (b) Esprit De Corps. (c) Order

15. Royal Ltd. Decided that whenever a person reaches a particular age he will be promoted. Influenced by this plan of the company, several employees from other companies also joined the firm. But within few days they realised that the firm has pre determined relation structure without free communication.

On the basis of this , answer the following questions.

- (a) Identify the type of organisation described here.
(b) Point out two limitation of this type of organisation.

16. What are the elements of directing?

17. Ritu is the manager of the northern division of a larger corporate house. At what level does she work in the organisation? What are her basic functions?

18. Explain ,with examples, the various dimensions of business environment.

19. Write differentiate between delegation and decentralisation on any four bases.

20. Discuss Maslow's need Hierarchy theory of motivation.

21 "Planning is looking ahead and controlling is looking back." Comment.

22. Write any six points of comparison between Taylor's and Fayol's principles.

23. What are the steps taken by management in the planning process?

24. Vandana Public School had a vacancy of a maths teacher. They were looking for a smart and creative teacher having a drive for excellence. An advertisement was given in all leading dailies. Since the response was huge, the school examined all the application forms and rejected the candidates who did not have the necessary qualifications. There after, a test was conducted to measure the existing skills of the candidates. After that it was followed by a formal in- depth conversation with the Principal of the school and a panel of Maths experts.

(a) Explain the steps that have been performed by Vandana Public School in the process of identifying and choosing the best candidate.

(b) Give the name and also the meaning of the test which was conducted by the school.